

## A2 Examination Review of Marking & Access to Script Deadlines

I hope you have achieved the grades you wished for and are happy with your A Level results. However, if you are disappointed with a particular A Level grade and feel that you did better in the examination than your grade reflects, you can opt to have the marking of your modules reviewed. Exam board reviewers will check the original marking to ensure the agreed mark scheme has been correctly applied. Please note, controlled assessment components can only be reviewed if the exam board moderators did not agree with the marks awarded by Strathearn.

If you decide to have a module reviewed it is important to note that **marks and grades can go up, but they can also go down. Once a request has been submitted, it cannot be cancelled. Similarly, if a review leads to a grade change, it is not possible to revert to the original grade.**

### Priority Review

If your place at further/higher education is dependent on the outcome of the review, you can opt to have a **Priority Review**. All applications for priority reviews must be received by **12 Noon, Thursday 22 August** at the latest. The target completion of these reviews is 15 calendar days from when the exam board receives the request. Although exam boards complete reviews as quickly as possible, they cannot guarantee the results will be available for the deadline of Universities making their decisions. We therefore recommend that you submit your request by **12 Noon, Friday 16 August**. We would advise you to inform UCAS, or the university to which you are applying, if you are requesting a review of your marks. The cost for a priority review is:

<i>Exam Board</i>	<i>Cost per module</i>	<i>Refund information*</i>
CCEA	£36.55	if the overall A2 grade changes, the cost of the review enquiry will be refunded along with any other reviews submitted for that subject. If the unit grade changes, only that unit will be refunded.
AQA	£57.85	if the overall A2 grade changes, there will be no charge for any components that are requested together or, are requested separately but still 'In progress'.
Edexcel	£64.70 A2 Drama unit 2 £72.30	if the overall A2 grade changes the cost of the review enquiry will be refunded.

\*refund information as shown above applies to normal reviews of marking and clerical checks.

### Normal Review

If your place at further/higher education is not dependent on the outcome of the review you can opt to have a normal review. The deadline for requesting a normal review is **12 Noon, Thursday 26 September**. The target completion of these reviews is 20 calendar days from when the examination board receives the request. The cost for a normal review is:

<i>Exam Board</i>	<i>Cost per module</i>
CCEA	£24.30
AQA	£48.65
Edexcel	£54.30 A2 Drama unit 2 £69.10

### Clerical Check

Examination Boards also offer a service known as Clerical Check. This service will ensure that all parts of your script have been marked, that the marks have been totalled correctly and that the marks have been recorded correctly. It is important to note that, similar to the review of marking, a clerical check can lead to a drop in marks and overall grade. The deadline to request a clerical check is **12 Noon, Thursday 26 September**. The cost for the clerical review is:

<i>Exam Board</i>	<i>Cost per module</i>
CCEA	£8.50
AQA	£9.05
Edexcel	£13.10

A review of marking includes a clerical check.

### Access to Scripts (review of marking)

If you are unsure whether to get a paper reviewed, you can request a digital copy of your script. The deadline for this service is **12 Noon, Thursday 29 August**. School will receive the script no later than 5 September. You can then decide if you wish to have your paper reviewed. You cannot request a photocopy of your script and then opt for a priority review, the only review option available will be a normal review.

Please note - when requesting access to scripts, quality assurance measures on scripts prior to dispatch may result in a change to marks awarded.

If you have requested a paper to be reviewed, at an additional cost you can ask to see a digital copy of your script. This must be requested at the same time as the review request.

<i>Exam Board</i>	<i>Cost for script prior to review of marking</i>	<i>Cost for script post-review of marking</i>
CCEA	£8.50	£8.50
AQA	Free	Free
Edexcel	Free	£14.50

For those pupils who took A-Level Music there is the option to ask for the Candidate Assessment Form for GCE unit 1. This will be at a cost of £2.50.

### Access to Scripts (teaching & learning)

If you are not requesting a review of marking but would like to see your exam paper for learning purposes, you can ask to see a digital copy of your script. The deadline for this service is **12 Noon, Thursday 26 September**. Scripts will be returned to centres by 7 November. Please note, at this stage, the option to request a review of marking will no longer be available. The cost for requesting either of these services is:

<i>Exam Board</i>	<i>Cost for script for learning purposes (received 7 Nov)</i>
CCEA	£6.30
AQA	Free
Edexcel	Free

### What next?

If you would like to request a review or request access to your script you will need to come into School and speak to me. When you come into School, please bring with you the correct payment. Payment can be in the form of cash, cheque, card or bank transfer. If using bank transfer, please ensure you include your surname and the 4 digit candidate number in the reference. The details for bank transfer are:

**Account name: Strathearn School Belfast      Account number: 40190012      Sort code: 950128**

Reviews cannot be sent unless payment is received. Please note the deadline for the service you require. These deadlines are set by the examination boards; they are not flexible. If a request is received after the deadline, it will not be accepted.

Once I receive the outcome of the mark review, I will let you know, either in person or via telephone. If you have any concerns regarding the outcome of a marks review, please contact me as soon as possible to discuss the Appeals Procedure. Appeals are made by the School on the behalf of the pupil. Please note that there is a deadline of 30 calendar days after the receipt of the outcome of a mark review in which the School may instigate an appeal.

If there is anything you are unsure about regarding reviews or script access, or if there is anything you would like clarified, please phone the School and ask to speak to me.

Best wishes,  
**C Norris (Mrs)**  
*Examinations Officer*